

**Nevada Public Agency Insurance Pool
Public Agency Compensation Trust**
201 South Roop, Suite 102
Carson City, Nevada 89701-4779
Toll Free: (877) 883-7665
Telephone: (775) 885-7475

**NOTICE OF MEETING AND AGENDA FOR THE
ENTERPRISE RISK MANAGEMENT COMMITTEE OF
NEVADA PUBLIC AGENCY INSURANCE POOL AND
PUBLIC AGENCY COMPENSATION TRUST**

DATE: **May 13, 2026**

TIME: **9:00 A.M. to 11:00 A.M.**

LOCATION:

(1) In-person: Tonopah Convention Center

(2) Online (Zoom Meeting):

<https://us02web.zoom.us/j/82420002325?pwd=b6XH1jjTQ6w3a4O9kSoYPbDlt8cypN.1&from=addon>

AGENDA

Notices:

- 1. Items on the agenda may be taken out of order**
- 2. Two or more items on the agenda may be combined for consideration**
- 3. Any item on the agenda may be removed or discussion may be delayed at any time**
- 4. The general Public Comment periods are limited to those items not listed on the agenda. Public Comment periods are devoted to comments by the general public, if any, and may include discussion of those comments; however, no action may be taken upon a matter raised under Public Comments until the matter itself has been included specifically on an agenda as an item upon which action may be taken. Public comments are Limited to three (3) minutes per person.**
- 5. At the discretion of the Chair of the meeting, public comments on specific agenda items may be allowed, but must be limited to the specific agenda item.**
- 6. The Committee may prohibit public comment if the content of the comments is a topic that is not relevant to, or within the authority of the Committee, or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers.**

1. Roll and Introductions

2. Welcome by ERM Committee Member, Joni Eastly, Town of Tonopah

3. Public Comment

4. FOR POSSIBLE ACTION: Approval of the Minutes of February 24, 2026, Committee Meeting of Enterprise Risk Management Committee. [ATTACHMENT 1](#)

5. FOR DISCUSSION: Risk Management Activity Report

a. Webinars/Seminars/Training/Programs Since Last Meeting

i. Occupational Safety

1. Eureka County, Safety Committee, 02/26/2026
2. City of Lovelock, City Council Approval of Written Workplace Safety Plan, 03/18/2026
3. Eureka County, Safety Committee, 03/31/2026
4. Mineral County School District, Safety Committee, 04/08/2026
5. Esmeralda County, Safety Committee, 04/28/2026

ii. Board Governance

1. Beatty General Improvement District, 02/26/2026 (Wayne Carlson)

iii. Law Enforcement and Fire Services

1. NDAWG, 03/11/2026
2. Fit For Retirement Oversight Committee, 04/15/2026
3. Nevada Sheriffs' and Chiefs' Association, 04/29/2026

iv. School District

1. NRSROWG Quarterly Meeting, 02/25/2026
2. Gatekeeper Series Development, 04/20/2026

v. Conferences/Other

1. AGRIP Governance Conference, 03/01/2026 – 03/03/2026
2. POOLPACT Annual Board Meeting, 04/16/2026 and 04/17/2026
3. Nevada County and City Managers' Association, 05/06/2026 – 05/08/2026

b. Upcoming Webinars/Seminars/Training

- i. NRSROWG, 05/14/2026
- ii. NDAWG, 05/19/2026
- iii. Renewal Meetings, June 2026
- iv. Aquatic Facility Assessments, June 2026. Invited members:
 1. Carson City
 2. Sun Valley
 3. Mason Valley
 4. Fallon
 5. Lovelock
 6. Winnemucca

7. Elko
8. Wells
9. Jackpot
10. West Wendover
11. Pioche
12. Caliente
- v. Aquatic Risk Management Seminar, 07/08/2026
- vi. Cybersecurity Summit, 07/15/2026

c. Enterprise Risk Management Excellence Program Report

- i. ERMEP Status Report.
 1. Award Recipients: 8
 2. New Applicants: Humboldt County School District
 3. Current Number of Applicants: 21
 4. ERM Committee Member Status Report:

Entity	Member	Program Started	Status	Expires
Winnemucca	Alicia Heizer	Jan 2022	Pending	Jan 2025 (making progress and engaged)
IVGID	Curtis Trujillo	Aug 2023	Pending	Aug 2026
Carson City School District	Ann Cyr		Complete	Sept 2026
Pershing County School District	Dan Murphy	June 2022	Pending	June 2025 (making progress and engaged)
East Fork Swimming Pool District	Shannon Harris		Complete	Reengaging
Boulder City	Paul Sikora		Complete	Oct 2027
Town of Tonopah Library District	Joni Eastly	May 2024	Pending	May 2027

d. Risk Management Grant Program Report

- i. Review of FY25/26 RM and RME Grants and Applications.

ATTACHMENT 2

1. 0326-RM-2026
2. 0327-RM-2026
3. 0329-RM-2026

6. FOR DISCUSSION AND POSSIBLE ACTION: Updating Risk Management program relating to:

- a. Identifying criteria to address concerns of Joint Executive Committee that grants are being used to complete typical and ordinary capital budget projects and supplant training budgets.
7. **FOR DISCUSSION AND POSSIBLE ACTION:** Review of Risk Management Grant Application 0321-RM-2026 by McGill Ruth Consolidated Sewer and Water General Improvement District. [ATTACHMENT 3](#)
8. **FOR DISCUSSION:** Third-Party Administrator Report on Claims Activity, Property & Casualty, Workers Compensation - Donna Squires and Margaret Malzahn, Davies Claim Solutions
9. **FOR DISCUSSION:** Committee Members' ideas, suggestions, or recommendations regarding POOL/PACT's ERM programs, services, and objectives?
 - a. Lovelock Volunteer Fire Department and State Fire Marshal Training Coordination, Dan Murphy and Jarrod Hickman
10. **FOR DISCUSSION:** Committee Member Enterprise Risk Management activities/projects, both successes and challenges.
11. **FOR DISCUSSION:**
 - a. Date and location for next meeting.
12. **Public Comment**
13. **Adjournment**

This Agenda was posted at the following locations and at notice.nv.gov:

N.P.A.I.P.
201 S. Roop
Carson City, NV 89701

Carson City Courthouse
885 E. Musser Street
Carson City, NV 89701

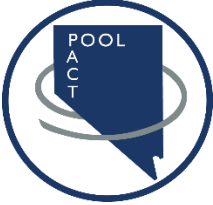
Eureka County Courthouse
10 S. Main Street
Eureka, NV 89316

Churchill County Courthouse
155 North Taylor Street
Fallon, NV 89406

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ATTACHMENT 1



**Nevada Public Agency Insurance Pool
Public Agency Compensation Trust**
201 South Roop, Suite 102
Carson City, Nevada 89701-4779
Toll Free: (877) 883-7665
Telephone: (775) 885-7475

**MINUTES OF MEETING OF THE
ENTERPRISE RISK MANAGEMENT COMMITTEE OF
NEVADA PUBLIC AGENCY INSURANCE POOL AND
PUBLIC AGENCY COMPENSATION TRUST**

DATE: February 24, 2026

TIME: 9:00 A.M. to 11:00 A.M.

LOCATION:

(1) In-person: Carson Valley Swim Center, 1600 Hwy 88, Minden, NV 89423

(2) Online (Zoom Meeting):

[https://us02web.zoom.us/j/81518075871?pwd=aWvyL4pB6A1VFiTprulZAIR41xdll1.1
&from=addon](https://us02web.zoom.us/j/81518075871?pwd=aWvyL4pB6A1VFiTprulZAIR41xdll1.1&from=addon)

Meeting Minutes

1. Roll and Introductions

Members Present: Dan Murphy, Paul Sikora, Ann Cyr, Alicia Heizer, Curtis Truillo, Joni Ernst, Shannon Harris

Others Present: Wayne Carlson, Jennifer Turner, Margaret Malzhan, Cassie Clark (CCSD), Brett Bindley (CCSD), Lessly Monroy, Donna Squires, Sean Moyle, Jarrod Hickman, Marshall Smith

2. Welcome by ERM Committee Member, Shannon Harris, Carson Valley Swim Center

Shannon Harris welcomed the Committee to the Carson Valley Swim Center and provided a brief overview of recent facility improvements, including lobby renovations, ADA access enhancements, and operational upgrades. Shannon also highlighted seasonal staffing needs and described the Swim Center's partnership with the local school district to develop and recruit lifeguards through a high-school aquatics and certification program.

3. Public Comment

None

4. FOR POSSIBLE ACTION: Approval of the Minutes of November 12, 2025, Committee Meeting of Enterprise Risk Management Committee. **ATTACHMENT 1.** Shannon requested correction in Minutes from "Shannon Thompson" to "Shannon Harris." With

that correction, Joni Eastly moved to approve with the correction, Shannon Thompson seconded and the motion carried.

5. FOR DISCUSSION: Risk Management Activity Report

a. Webinars/Seminars/Training/Programs Since Last Meeting

- i. **Occupational Safety**
- ii. **Board Governance**
- iii. **Cybersecurity**
- iv. **Law Enforcement and Fire Services**
- v. **School District**
- vi. **Fiscal Controls**
- vii. **Conferences/Other**

b. Upcoming Webinars/Seminars/Training

c. Enterprise Risk Management Excellence Program Report

- i. ERMEP Status Report.

d. Risk Management Grant Program Report

- i. Review of Funded Grants in FY 22/23 - FY 25/26. [ATTACHMENT 2.](#)

Staff provided report and summary of activities.

6. FOR DISCUSSION AND POSSIBLE ACTION: Review of Risk Management Grant Program Rules. [ATTACHMENT 3.](#)

- a. The “other funding requirement” for Risk Management Project Grants over \$10,000, and

- b. The “supplement, not supplant” standard for Risk Management Education Grants.

Staff presented proposed revisions to the Risk Management Grant Program Rules in response to concerns previously raised by the Committee and during the Board’s strategic planning retreat regarding grant flexibility, sustainability, and appropriate use of limited grant funds.

Staff presented a proposed addition to the Risk Management Education Grant rules establishing a “supplement, not supplant” standard. Staff explained the change is intended to ensure education grants support new or enhanced risk management training and do not replace recurring or routine training costs that should be budgeted by members. The proposed language requires applicants seeking funding for substantially similar training in successive years to provide a brief sustainability plan demonstrating future funding responsibility.

Committee discussion clarified that the standard is not intended to discourage conferences or training where content materially changes year to year.

6a was moved by Ann Cyr and seconded by Joni Eastly and approved

6b was moved by Alicia Heizer and seconded by Ann Cyr

7. FOR DISCUSSION AND POSSIBLE ACTION: Review staff report recommending approval of ERMEP Award to Pahrangat Valley Fire District. [ATTACHMENT 4.](#)

Staff presented history and summary of work performed by PVFD and recommended approval of the ERMEP Award.

Motion to approve made by Shannon Harris and seconded by Curtis Trujillo, motion carried.

8. **FOR DISCUSSION:** Third-Party Administrator Report on Claims Activity, Property & Casualty, Workers Compensation - Donna Squires and Margaret Malzahn, Davies Claim Solutions.

Davies Claim Solutions reported on recent property, auto, and workers' compensation claims trends, noting winter weather-related exposures, including vehicle accidents, building damage, and slip-and-fall risks, while emphasizing that commute-related accidents generally fall outside workers' compensation coverage. The presenters also shared loss data analytics and prevention strategies—such as winter preparedness, snow and ice mitigation, and use of traction cleats—to reduce claim frequency and severity.

9. **FOR DISCUSSION AND POSSIBLE ACTION:** Risk Management Grant Application 0322-RM-2026, by Boulder City. [ATTACHMENT 5](#).

Staff and Boulder City representatives presented a Risk Management Grant application to fund implementation of a GPS/telematics system for the City's public service vehicle fleet, intended to improve driver safety, fleet accountability, maintenance tracking, and risk reduction. The Committee was advised that Boulder City would fund the majority of the multi-year project, with POOL/PACT support limited to the first year, and that Boulder City would share results and lessons learned with other members.

Motion to approve by Alicia Heizer, motion seconded by, Joni Eastly. Motion carried.

Note: Paul Sikora abstained.

10. **FOR DISCUSSION AND POSSIBLE ACTION:** Risk Management Grant Application 0324-RM-2026, Carson City School District. [ATTACHMENT 6](#).

Staff and Carson City School District representatives presented a Risk Management Grant application to replace aging and end-of-life surveillance systems on school buses with a modern mobile video solution to improve student safety, incident documentation, and real-time response coordination with the Sheriff's Office. The Committee was advised that the project aligns with cybersecurity and risk management best practices, that alternative grant funding had been pursued, and that the District will assume ongoing maintenance and future funding responsibility.

Motion to approve by Joni Eastly and seconded by Shannon Harris.

Note: Ann Cyr abstained.

11. **FOR DISCUSSION:** Committee Members' ideas, suggestions, or recommendations regarding POOL/PACT's ERM programs, services, and objectives?

Committee members discussed ideas to enhance enterprise risk management engagement, including increased use of e-learning training, integrating risk management education into regular operations, and potential opportunities for member-wide ERM. Paul Sikora said that Boulder City is planning a Risk Management Day for all employees. Staff suggested it be named Enterprise Risk Management Day to achieve broader objectives.

Staff indicated they would assist in any way. No action was taken, and members were encouraged to continue sharing ideas and best practices.

12. FOR DISCUSSION: Committee Member Enterprise Risk Management activities/projects, both successes and challenges.

Committee members were invited to share recent enterprise risk management activities, successes, or challenges; no substantive updates were presented. Members were encouraged to share any items by email for future discussion.

13. FOR DISCUSSION:

- a. Date and location for next meeting.

Joni Eastly volunteered to host the next meeting in Tonopah. Staff will work with Joni and Dan to schedule next meeting.

14. Public Comment

None.

15. Adjournment

Meeting adjourned at 11:00 a.m.

This Agenda was posted at the following locations and at notice.nv.gov:

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201 S. Roop

Carson City, NV 89701

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Eureka, NV 89316

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155 North Taylor Street

Fallon, NV 89406

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ATTACHMENT 2

RISK MANAGEMENT GRANTS FY25/26

Name	Organization Name	Submission Date	Approval Date	Amount Requested	Proof of Payment Received	Date Reimbursement Issued	Amount Reimbursed
0330-RM-2026 (Equipment for Shared Workforce Training System)	Incline Village General Improvement District	3/27/2026	3/31/2026	\$ 7,106.96			
0328-RM-2026 (Phone System Upgrade)	Nevada Rural Housing Authority	3/10/2026	3/12/2026	\$ 10,000.00			
0322-RME-2026 (Vehicle Telematics Systems)	Boulder City, City of	1/28/2026	2/24/2026	\$ 26,838.24			
0324-RM-2026 (Transportation Surveillance System)	Carson City School District	2/9/2026	2/24/2026	\$ 124,144.88			
0323-RM-2026 (ADAudit Plus)	Caliente, City of	1/29/2026	2/3/2026	\$ 1,897.50	3/16/2026	3/18/2026	\$ 1,897.50
0320-RM-2026 (Hiring a Grant Writer)	Mineral County	1/5/2026	1/15/2026	\$ 4,500.00	4/20/2026	5/6/2026	\$ 4,500.00
0318-RM-2025 (Digital Radio Kits)	Lincoln County School District	10/9/2025	10/30/2025	\$ 10,000.00	12/11/2025	12/17/2025	\$ 10,000.00
0319-RM-2025 (Life Detection Radar Units)	Churchill County	10/21/2025	10/30/2025	\$ 8,250.00	11/24/2025	12/2/2025	\$ 8,250.00
0314-RM-2025 (Fire Alarm Panel Upgrade at Boys & Girls Club)	Mineral County	8/20/2025	8/25/2025	\$ 5,696.25	2/26/2026	3/4/2026	\$ 5,696.25
0311-RM-2025 (PNA-based Server Remediation)	Caliente, City of	7/22/2025	7/30/2025	\$ 5,775.00	8/20/2025	8/27/2025	\$ 6,329.99
0313-RM-2025 (Trauma Kits)	Humboldt County School District	7/25/2025	7/30/2025	\$ 3,773.00			
0312-RM-2025 (GPS for White Fleet)	Douglas County School District	7/11/2025	7/16/2025	\$ 9,450.00	9/15/2025	10/15/2025	\$ 6,075.00
				\$ 217,431.83			\$ 42,748.74

RM Grants - Denied or Pending Approval from ERM Committee

Name	Organization Name	Submission Date	Approval Date	Amount Requested	Proof of Payment Received	Date Reimbursement Issued	Amount Reimbursed	Notes
0329-RM-2026 (Sidewalk Repair)	Panaca, Town of	3/12/2026		\$ 5,362.50				DENIED
0327-RM-2026 (Sidewalk & Gutter R Pioche, Town of		3/9/2026		\$ 14,533.75				DENIED
0326-RM-2026 (PFE System)	Lander County School District	2/18/2026		\$ 13,105.00				No evidence of prior grant attempt
0321-RM-2026 (Building Code & Egr McGill Ruth Sewer and Water District		2/13/2026		\$ 29,222.00				Pending Approval/Denial from ERM Committee

RISK MANAGEMENT EDUCATION GRANTS FY25/26

Name	Organization Name	Submission Date	Approval Date	Amount Requested	Proof of Payment Received	Date Reimbursement Issued	Amount Reimbursed
0460-RME-2026 (International Institute of Municipal Clerks)	Incline Village General Improvement District	4/10/2026	5/5/2026	\$ 1,695.00			
0458-RME-2026 (Tyler Connect Conference)	Churchill County	3/9/2026	3/11/2026	\$ 8,433.00			
0457-RME-2026 (Certified Playground Safety Inspector Training)	Indian Hills General Improvement District	3/3/2026	3/9/2026	\$ 1,800.00			
0456-RME-2026 (NASRO Conference)	Winnemucca, City of	2/23/2026	2/25/2026	\$ 1,956.01			
0455-RME-2026 (CPO Certification)	Beatty General Improvement District	2/13/2026	2/18/2026	\$ 390.00	3/9/2026	3/11/2026	\$ 390.00
0453-RME-2026 (Internal Affairs Conference & Certification)	Lyon County	2/2/2026	2/3/2026	\$ 4,256.00			
0452-RME-2026 (CPO Certification)	Boulder City, City of	1/12/2026	1/15/2026	\$ 780.00	1/15/2026	1/21/2026	\$ 780.00
0451-RME-2025 (SANS: Hacker Tools, Techniques, and Incident Handling)	Eureka County	12/23/2025	1/7/2026	\$ 5,000.00	4/1/2026	4/8/2026	\$ 4,225.00
0446-RME-2025 (SHRM Conference - Trujillo)	Incline Village General Improvement District	1/2/2026	1/5/2026	\$ 3,675.00			
0450-RME-2025 (LLRMI Conference)	Mineral County	11/17/2025	11/17/2025	\$ 1,239.75	12/16/2025	12/17/2025	\$ 583.63
0444-RME-2025 (Nevada School Safety Workshop)	Lincoln County School District	10/8/2025	10/13/2025	\$ 4,400.00	1/12/2026	1/21/2026	\$ 3,421.08
0440-RME-2025 (POOL/PACT HR Conference)	Lincoln County	9/24/2025	9/24/2025	\$ 1,360.00	11/5/2025	11/12/2025	\$ 1,294.45
0435-RME-2025 (National Rec & Park Association Conference)	East Fork Swimming Pool District	8/20/2025	8/28/2025	\$ 9,774.63	10/1/2025	10/15/2025	\$ 10,000.00
0437-RME-2025 (HR Leadership Conference)	Mineral County	8/28/2025	8/28/2025	\$ 2,485.70	11/21/2025	12/2/2025	\$ 2,302.78
0434-RME-2025 (International Water Rescue Instructor Training)	Tahoe Douglas Fire Protection District	7/18/2025	7/24/2025	\$ 7,505.00	8/14/2025	8/20/2025	\$ 7,505.00
0431-RME-2025 (Commercial Combination Inspector - Reidenbach)	Churchill County	7/8/2025	7/8/2025	\$ 2,000.00	10/20/2025	11/5/2025	\$ 2,000.00
0432-RME-2025 (Permit Technician - Zuniga)	Churchill County	7/8/2025	7/8/2025	\$ 1,210.00	9/2/2025	9/10/2025	\$ 1,240.00
0433-RME-2025 (Residential Combination Instructor - Peacock)	Churchill County	7/8/2025	7/8/2025	\$ 2,000.00	1/30/2026	2/4/2026	\$ 2,178.00
				\$ 59,960.09			\$ 35,919.94

ATTACHMENT 3

ENTERPRISE RISK MANAGEMENT COMMITTEE RISK MANAGEMENT (RM) GRANT SUMMARY

GRANT INFORMATION	
GRANT NUMBER:	0321-RM-2026
ENTITY:	McGill Ruth Consolidated Sewer & Water GID
FUNDED BY:	POOL: xx PACT: xx
DATE SUBMITTED:	02/12/2026
SUBMITTED BY:	Amy Garcia
DATE CONSIDERED BY COMMITTEE:	05/13/2026

SUMMARY

McGill Ruth Consolidated Sewer & Water GID (the "District") seeks funding to replace the North entrance door and the front/main entrance door at its office building located at 1 Fourth Street, McGill, NV. The project addresses documented building code egress deficiencies identified by the City of Ely Building Official. Following inspection, the Building Official determined that the existing doors do not comply with IBC Section 1010.1.3 (door opening force) and IBC Section 1010.1.9 (door operations) and denied the building occupancy until the deficiencies are corrected.

PERSON PRESENTING ON BEHALF OF MEMBER

Amy Garcia, Office Manager, McGill Ruth Consolidated Sewer & Water GID.

Alternate Contact: Robert Cummings, 775-235-7701.

STAFF NOTES RE: ELIGIBILITY CRITERIA

Criteria	Staff Notes
POOL/PACT consultant, SME, or LCC recommendation.	None provided.
Sufficient evidence of significant risk reduction that benefits employees or the public.	The City of Ely Building Official inspected the District's office and determined that the existing entrance doors do not comply with IBC Section 1010.1.3 (door opening force) and IBC Section 1010.1.9 (door operations). The Building Official issued a written report citing these provisions and confirmed by telephone on April 6, 2026, that the building has been denied occupancy until the entrance and exit doors are brought into compliance. The doors present a safety risk to employees and the public who access the building. Remediation of the egress deficiencies directly reduces this risk.
Applicant sought other grant funding.	The District contacted the Nevada Division of Environmental Protection regarding the State Revolving Fund (SRF). Benjamin Miller, Management Analyst III at

	NDEP, confirmed by email on June 18, 2025, that the SRF does not fund this type of project.
Documented claim or loss history.	None provided. However, the Building Official's inspection report and occupancy denial document a current, enforceable code deficiency that places the entity on notice of a safety risk independent of prior claims.
ERMEP participation.	Not an Award participant. If the application is approved, the District will be required to review the Risk Management section of the ERMEP.
Typical and ordinary capital budget item.	While door replacement could, standing alone, constitute a typical capital improvement, the Building Official's determination that the existing doors fail to meet IBC egress standards and the resulting denial of building occupancy elevate this project beyond routine maintenance. The project addresses a documented, enforceable building code deficiency that presents a legitimate public and employee safety concern. The building cannot be lawfully occupied until the doors are replaced or brought into compliance.
Project already paid for by member.	No. The revised quote from White Pine Glass, Inc. (Q002912, dated 3/25/2026) is outstanding.

FINANCING

Based on the revised quote from White Pine Glass, Inc. (Q002912, dated 3/25/2026):

Item	Amount
Total Project Cost	\$34,771.00
Member Contribution (25%)	\$8,692.75
POOL/PACT Contribution (75%)	\$26,078.25

ERMEP SUBMISSION

If granted, person to contact to coordinate ERMEP:

Name:	Amy Garcia
Title:	Office Manager
Email:	agarcia@mcgillruthwater.com

COMMITTEE APPROVAL

YES _____ NO _____

Jarrold Hickman

From: Pool Pact <noreply@poolpact.com>
Sent: Thursday, February 12, 2026 4:03 PM
To: Marshall Smith; ELearning; jim@jmstudioinc.com; Jarrod Hickman; Jennifer Turner
Subject: Risk Management Grant Application Notification 0321-RM-2026



Risk Management Grant Application Notification

RMID: 0321-RM-2026
Applicant/Member: McGill Ruth Consolidated Sewer & Water GID
PO Box 1376
McGill NV, 89318
Department Involved: Office Buildings
Project Contact: Amy Garcia
Phone: 775-235-7701
Email: agarcia@mcgillruthwater.com

Alternate Project Contact: Robert Cummings
Alt. Phone: 775-235-7701
Alt Email: rcummings@mcgillruthwater.com

Liaison Contact: AMY GARCIA
Liaison Phone: 775-235-7701
Liaison Email: agarcia@mcgillruthwater.com

Funding Contact: Amy Garcia Office Manager
Funding Email: agarcia@mcgillruthwater.com
Funding Phone: 775-235-7701

Funding Address:
PO Box 1376
McGill NV, 89318

Grant Description: Replace/North and front main entrance door(s) and window. The current doors and window are over 30 years old, and due to the age and material, cannot be repaired. They can only be replaced. This project would replace the North entrance door installing one with a panic bar to ensure ada compliance, which does not currently exist. The storefront doors would be replaced to install one single door with code approved glass.

Part I: This grant will reduce risk by ensuring entries are ada compliant, while ensuring the installation of code approved glass reducing our liability exposure. Over the years, the McGill business district has

been hit by vandalism; especial breakage of glass doors and windows to the storefronts. Most recent is the USPS building, which is still boarded up. From a safety standpoint, the installation of heavier duty safety glass will provide more security to the building, while also ensuring no claims for ada compliance.

Part II a: McGill Ruth Consolidated Sewer and Water District needs assistance with this risk/glass project because this was an unanticipated project for the office site. Currently, the District is undergoing a large sewer replacement project in McGill which will deplete the District of \$80,000 in cash. The current costs going into the building for ADA access, bathroom, electrical are also coming at a large cost to the District. The Districts budget did not allow for unanticipated costs of replacing glass and doors for ADA or safety code and security reasons. The 25% portion of the costs would come from the Districts general fund, or water/sewer reserves. This must come from permission from the State, in which the State has already said their programs would not cover these types of costs. They may allow us to utilize reserve funds since it is for compliance and security. In the attached pdf estimate for the project, I have removed the two vinyl windows that are for another area.

Part II b: Funds are obtained through monthly water and sewer billings to residents of McGill and Ruth.

Part III: This project will benefit the people of McGill and Ruth. A large portion of McGill and Ruth residents are low income, and this would benefit them by not having to use funds for risk management and ADA.

Total Budget: \$38,963.00

Applicant Funding: \$9,741.00

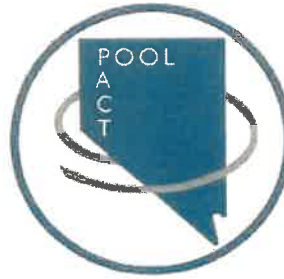
POOL/PACT Funding:\$29,222

Authorizing Applicant:Amy Garcia/For the Board of McGill Ruth Consolidated Sewer and Water GID

Date/Time: 2/12/2026 5:02:39 PM

IP Address: 74.244.131.10

[CAUTION EXTERNAL EMAIL]



RISK MANAGEMENT GRANT APPLICATION APPROVAL

This approval form must be signed by both the department head and the member liaison and/or responsible board.

Name/Description of Grant Purpose: Glass/Door Replacement to North side and Main Entrance of 1 Fourth Street, McGill NV

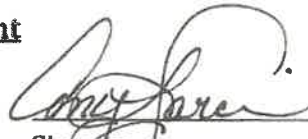
Signatures below attest that:

1. The purpose and objective of the grant application have been reviewed, approved, and needed by the applicant;
2. The member is able to fund its share (25%) of the project, program, or acquisition in the amount of: \$ 8,692.75; and
3. If the grant is approved, the funds will be used exclusively for the purposes outlined in the grant application.
4. If the total grant request is \$50,000 or more, member affirms it has complied with all applicable federal, state and local rules, including but not limited to the Local Govt Purchasing Act.
5. If the grant is approved, the entity or department will complete the applicable Loss Control Excellence section(s) within 30 days if it has not been completed within the last 3 years.

Department Head Acknowledgment

Amy L. Garcia
Office Manager

Name and Title


Signature

Date: 2/12/26

Board and/or Liaison Acknowledgment

Robert Cummings
Chairman

Name and Title


Signature

Date: 2/12/26

RISK MANAGEMENT GRANT
APPROVAL FORM
REV. 08/17/22

WHITE PINE GLASS, INC.
710 AVENUE M.
ELY, NV 89301

Copy 1

PH:775-289-4363 FAX:775-289-4383

Contractor License: 0038826A & 0060498
Federal Tax ID: 27-0111651

P/O#:	Cust State Tax ID:	Quote: Q002912
Taken By:	Cust Fed Tax ID:	Date: 3/25/2026
Installer:	Ship Via:	
SalesRep:	Adv. Code:	

Bill To: WPG

Sold To: WPG

McGILL-RUTH WATER DEPT
29 N. 4th STREET
MC GILL, NV 89318

McGILL-RUTH WATER DEPT
29 N. 4th STREET
MC GILL, NV 89318

775-235-7701

Qty	Part Number	Description	Sell	Total
1	STFT	NORTH ENTRANCE DOOR. 42" DOOR W/ (1) SIDELITE AND TRANSOM. CONTINUOUS HINGE, VON DUPRIN PANIC BAR	\$13,299.00	\$13,299.00
1	STFT	MAIN ENTRANCE, 42" DOOR. PUSH/PULL HANDLE, MS MORTISE LOCK, CONTINUOUS HINGE, SIDE LITES & TRANSOM	\$14,172.00	\$14,172.00
1	MAT	INSTALLATION MATERIALS, FLASHING, BRAKE METAL, INSULATION, FASTENERS, CAULKING, ETC..	\$300.00	\$300.00
1	GLASS	INTERIOR DOOR GLASS (1/4" CLR LAMINATED)	\$273.00	\$273.00
1	GLASS	INTERIOR SIDELITE (1/4" CLR LAMINATED)	\$158.00	\$158.00
1	LABOR	LABOR TO REMOVE OLD & INSTALL NEW	\$7,000.00	\$7,000.00

add'l
glass <

THANK YOU FOR YOUR BUSINESS.

ALL STOREFRONT METAL =KAWNEER CLEAR ANNOIDIZED. GLASS= INSULATED SOLAR COOL
GREY (MIRRORED).

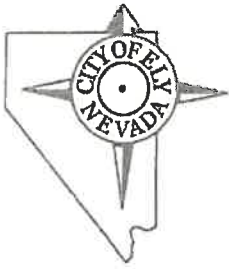
Instructions:

Sub Total: ~~\$35,202.00~~

Tax: \$0.00

Total: ~~\$35,202.00~~

34,771.00



CITY OF ELY

501 Mill Street Ely, Nevada 89301

City Hall (775) 289-2430

Cityofelynv.gov

McGill Ruth Sewer & Water GID

Inspection 1 Fourth Street, McGill NV

Report Overview

Upon inspection of the office location for the McGill Ruth Consolidated Sewer and Water District, my inspection concluded that the current door located on the North Side, and the store front along Fourth Street do not adhere to current public safety standards.

The current doors need updating to meet Fire and Safety Code standards:

IBC 1010.1.3 Door opening force.

The force for pushing or pulling open interior swinging egress doors, other than fire doors, shall not exceed 5 pounds (22 N). These forces do not apply to the force required to retract latch bolts or disengage other devices that hold the door in a closed position. For other swinging doors, as well as sliding and folding doors, the door latch shall release when subjected to a 15-pound (67N) force. The door shall be set in motion when subjected to a 30-pound (133 N) force. The door shall swing to a full-open position when subjected to a 15-pound (67 N) Force.

IBC 1010.1.3.1 Location of applied forces

Forces shall be applied to the latch side.

The City of Ely is an equal opportunity provider and employer.

IBC 1010.1.9 Door operations

Except as specifically permitted by this section, egress doors shall be readily openable from the egress side without the use of a key or special knowledge or effort.

Store front along Fourth Street and North Side Entrance will need updated to include the installation of push/pull and panic hardware to meet Occupational Safety and Health Administration (OSHA) and IBC section 1000 requirements for fire and emergencies. The doors right now do not meet code or industry standards for public safety in commercial spaces.

If I can be of further assistance or if you have any questions, concerns please contact my office at your earliest convenience.

Warmest regards,

A handwritten signature in blue ink, appearing to read "Patrick Christopher Flannery".

Patrick Christopher Flannery
Building Official
City of Ely | White Pine County
501 Mill Street
Ely, Nevada 89301
Office: (775) 289-2430
Mobile: (775) 296-0122
buildingofficial@cityofelynv.gov



RE: Funding for Risk Management Replacement of Windows and Glass

From Benjamin D. Miller <b.miller@ndep.nv.gov>

Date Wed 6/18/2025 4:17 PM

To Amy Garcia <agarcia@mcgillruthwater.com>

Cc Hippolyte, Pierre - RD, NV <pierre.hippolyte@usda.gov>; Chris Flores <cflores@ndep.nv.gov>; Matthew Livingston <mlivingston@ndep.nv.gov>

Amy, the SRF does not have the authority to fund this type of project.



Benjamin Miller

Management Analyst III

Office of Financial Assistance, Bureau of Administrative Services

Nevada Division of Environmental Protection

Department of Conservation and Natural Resources

901 S. Stewart Street, Suite 4001, Carson City, Nevada 89701

b.miller@ndep.nv.gov

Office: 775-687-9321

[Facebook](#) | [Instagram](#) | [LinkedIn](#)



From: Amy Garcia <agarcia@mcgillruthwater.com>

Sent: Wednesday, June 18, 2025 14:44

To: Benjamin D. Miller <b.miller@ndep.nv.gov>

Cc: Hippolyte, Pierre - RD, NV <pierre.hippolyte@usda.gov>; Chris Flores <cflores@ndep.nv.gov>; Matthew Livingston <mlivingston@ndep.nv.gov>

Subject: Funding for Risk Management Replacement of Windows and Glass

WARNING - This email originated from outside the State of Nevada. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello,

I wanted to inquire if there are any grants, or funding programs available to assist the District in securing the office windows located at 1 Fourth Street.

Currently, the glass storefront, and side doors are all single pane. They need to be upgraded to double pane, safety glass in order to secure the building. Downtown McGill has suffered several broken windows by vandals over the years, and it continues to be a problem; to include the Post Office, Bradley's Bestway Market, and Pony Express Gas Station.